# **Project specification for 2025**

## Project Deliverables

1. TERM 1 (50%): Group submission with details of the project and the distribution of tasks among members

2. TERM 1 (50%): Individual submission from each team member giving the details of their allocated tasks and their plan of action to complete the tasks and how they integrate into the main project

3. TERM 2 (100%): Individual submission from each team member on the progress made on their tasks.

4. TERM 3 (100%): Individual submission from each team member on the progress made on their tasks, with demonstrable value added to the main project.

5. TERM 4 (30%): Final individual report

6. TERM 4 (30%): Final group report

7. TERM 4 (40%): Final group presentation of the solution

## Important notes:

* Must be submitted via the Blackboard assignment links
* **Group Submission**: One member of the group must submit the project report or documentation. DO NOT RELAY ON THE GROUP LEADER.
* **Individuals Submission**: You must submit your individual project tasks on the Individual submission link provided.

## Term 1 - 28 March

### Term 1: Group submission – 100 marks

1. Communication methods and planned strategies for effective communication.
   * **15% of total mark**
   * Details report on the communication methods used in the group.
   * What worked, what was tried, what is not working.
   * Discussed the group communication per member.
   * List members that communicate well, those that do not communicate timelessly and members that do not communicate.
   * Minutes must be typed and saved on BB
2. Tasked allocated to each team member.
   * **20% of total marks**
   * Title report on the task allocated to each member.
   * Provisional time frames given for the rest of the year.
   * Include the skills every member brings to the project.
   * Include the time frames for learning new skills.
   * Name each member and tasks they will be responsible for.
3. Group organization about leadership, scribe, and any other important roles in the group.
   * **15% of total mark.**
   * Detail report on the role of every group member.
   * Some roles could be chairperson, secretary / scribe, technical, mediator.
   * Give the reason for allocation of specific roles.
   * Do the group plan to swap a role during the year, why or why not.
4. Problem definition. List of functional requirements.
   * **25% of total mark.**
   * Detail problem description
   * A detailed list of functional (business) requirements.
   * Prioritize the requirements.
   * Solution proposal (Who will benefit from this system? And What is their role in this system?) A list of users that will benefit from the system.
5. Project Scope - Scope of the project intended language and type of application.
   * **25% of the total mark.**
   * A title description of the technologies to be used in the project.
   * Where applicable, include programming languages, database technology, IDEs, execute platform.
   * Discuss the scope of the intended project.
   * What is included and what is excluded.
   * Include the reasons.
     + Project Overview
     + Project Objectives
     + Project Deliverables
     + Project Requirements
     + Project Schedule
     + Project Risks and Assumptions
     + Project Stakeholders
     + Project Scope Management
     + Technology stack
6. Minutes of Meetings

### Term 1: Individual submission

## Term 2

## Term 3

## Term 4